

## HSP Topic Group – Summary Table of Recommendations and Progress

Action	Explanation	By Whom	Progress
<p>Enhance the role of elected members within the Partnership environment.</p>	<ul style="list-style-type: none"> <li>• Improving the co-ordination of Partnership activity across different spatial levels (e.g HSPB. Police and Crime Panels)</li> <li>• Increasing control over shaping local services via localism agenda</li> <li>• Providing democratic input</li> <li>• Enhancing community engagement and leadership of place</li> </ul>	<p>HSPB and Elected Members to explore.</p>	<ul style="list-style-type: none"> <li>• Changes in structure and remit of Board meetings facilitate greater involvement from elected members due to the focus on one key strategic issue per meeting. A greater range of elected members are therefore invited to provide their expertise, input and views.</li> <li>• Proposed further changes in membership and governance are proposed to reflect the changes across different spatial levels and links developed with the PCC, LEP, LCR Skills and Poverty agendas etc.</li> <li>• Workshops and training have taken place on issues for collaboration such as localism, welfare reform, community budgets etc.</li> </ul>
<p>Explore further opportunities for Joint working and achieving collaborative advantage.</p>	<ul style="list-style-type: none"> <li>• Identifying areas where we can develop a practical focus on where joint working can add local value that could not be achieved by one partner alone</li> </ul>	<p>PPB members HSPB members Policy and Strategy Support.</p>	<ul style="list-style-type: none"> <li>• Partners are actively seeking new ways of collaboration and commitment to using the Partnership to achieve shared outcomes.</li> </ul>

			<ul style="list-style-type: none"> <li>• Work is underway on practical issues around improved asset management across the Partnership, joint communications and better coordination of effort on issues such as Welfare Reform and improved information sharing and joint working on initiatives like Inspiring Families.</li> </ul>
Design new ways of assessing the impact and effectiveness of the Partnership to be explored.	<ul style="list-style-type: none"> <li>• Explore new systems for measuring and evaluating complex outcomes such as Social Value measurements, Cost Benefit analysis approaches and Systems thinking alongside traditional Performance Frameworks and progress reports</li> </ul>	Policy and Strategy Staff to support the process and make recommendations to PPB and HSP.	<ul style="list-style-type: none"> <li>• A cost benefit analysis tool has been developed and used by Policy Staff to demonstrate the added value achieved by Partnership activity and to assess where costs are born and benefits achieved. This approach is being used to appraise new partnership projects and activity.</li> <li>• The Performance measures of the HSPB are under review as part of the SCS review and will be more targeted, accessible and robust.</li> </ul>
Increasing the leadership role and contributions of partners.	<ul style="list-style-type: none"> <li>• Encourage partners to ensure that decisions taken collectively by the HSP direct, or at least influence, decisions taken within individual partner operations</li> <li>• Review whether a financial or in kind contribution should be requested from partners to support the operational and running costs of the HSP.</li> </ul>	PPB Members and Council officers to explore and make further recommendations	<ul style="list-style-type: none"> <li>• Key actions are now identified at the end of every board meeting and members are requested to cascade this information throughout their organisations. Progress is reported back at Board meetings.</li> <li>• More focus is given to SSP issues and achievements at every Board meeting.</li> </ul>

			<ul style="list-style-type: none"> <li>• Talks are underway around requesting a small financial contribution from members to support operational costs and in recognition of the benefit and support Board members receive.</li> </ul>
Review Full Programme of Activity after 12 month period as part of the scrutiny programme	<ul style="list-style-type: none"> <li>• Undertake a further review to scrutinise progress of the Partnership, including running costs, outcomes achieved and assess future support arrangements.</li> </ul>	PPB Members and Council officers	<ul style="list-style-type: none"> <li>• Policy, Performance and Communications workstreams were recently restructured as part of the efficiency programme. This has led to reduced resource available to the HSPB from council officers.</li> <li>• This report provides an update on progress and provides the basis of any further review as needed.</li> </ul>
Partners invited to attend PPB meetings on specific topics	<ul style="list-style-type: none"> <li>• To further strengthen the scrutiny role and improve partnership links</li> </ul>	PPB/ HSP members	<ul style="list-style-type: none"> <li>• Needs further exploration and follow up.</li> <li>• Elected members attend HSPB meetings on a more frequent basis as a result of changes in the meeting structure. HSPB meetings now focus on one Partnership key strategic issue.</li> </ul>
Meeting Summary Reports	<ul style="list-style-type: none"> <li>• To be produced and distributed within 5 working days of the meeting and to be distributed to PPB members to improve sharing and communication of information</li> </ul>	Policy and Strategy Staff / Communications and Marketing Staff	<ul style="list-style-type: none"> <li>• Meeting summaries are produced and made available following Board meetings and will be published on the newly launched website <a href="http://www.haltonpartnership.com">www.haltonpartnership.com</a></li> <li>• Communications and marketing support is no longer available from</li> </ul>

			HBC to the HSPB so this activity needs to now be met from Policy staff resources.
Annual Report Produced	<ul style="list-style-type: none"> <li>Produce report at end of financial year to highlight and emphasise the achievements of the HSP and partners</li> </ul>	Policy and Strategy Support	<ul style="list-style-type: none"> <li>Both 6 month and annual reports on achievements and performance are produced. As the new performance measures are introduced this will also be done in a summary version.</li> </ul>
Joint meetings of HSPB/ PPB/ SSP to be explored	<ul style="list-style-type: none"> <li>On an annual or bi-annual basis and to be themed in order to join up discussions about key issues in Halton</li> </ul>	PPB members HSPB members Policy and Strategy Support	<ul style="list-style-type: none"> <li>Needs to be explored again in the light of is this still relevant with the new Board meeting format encouraging greater communications with members.</li> </ul>
Data Sharing and Communications Audit	<ul style="list-style-type: none"> <li>To improve sharing and communication of information and ensure data is effectively shared and communications joined up and efficient.</li> <li>to further enhance and recognise the contribution partners make to achieving our outcomes</li> </ul>	Policy and Strategy Support	<ul style="list-style-type: none"> <li>Tier 1 agreements now in place with all partners and held on central HBC database. These will also be made available on the member's only shared area of the HSP website when launched.</li> <li>Greater use made of Partners communication methods and use of HBC consultation finder now available to all partners to improve consultation</li> <li>A set of communication principles have been developed and a new Community Engagement Strategy for the HSP about to be finalised.</li> </ul>